

	<p>COUNCIL</p> <p>12 December 2017</p>
<p style="text-align: right;">Title</p>	<p>Report of Head of Governance</p>
<p style="text-align: right;">Report of</p>	<p>Head of Governance</p>
<p style="text-align: right;">Wards</p>	<p>All</p>
<p style="text-align: right;">Status</p>	<p>Public</p>
<p style="text-align: right;">Enclosures</p>	<p>Appendix A – Calendar of Meetings 2017-2019</p>
<p style="text-align: right;">Officer Contact Details</p>	<p>Andrew Charlwood, Head of Governance, 020 8359 2014, andrew.charlwood@barnet.gov.uk</p>

Summary
<p>This item presents various constitutional and administrative matters for Council’s agreement. Full details are as set out in the appended reports.</p>

Recommendations
<p>1. That the Council agree the Calendar of Meetings as set out in Appendix A</p>

1. WHY THIS REPORT IS NEEDED

- 1.1 The Head of Governance report seeks Council’s approval for various matters of business relating to the Council’s statutory and constitutional functions.
- 1.2 This report seeks Council approval on a new timetable for all committee meetings covering the period January 2018 – May 2019. The report is required as committee dates have not yet been set for the 2018/19 municipal year. It has also been identified that some committee dates previously agreed for early 2017 require rescheduling due to the impact of purdah on 27 March and the Local Elections on 3 May 2018. Extensive consultation on the proposed meeting dates set out in Appendix A has taken place, including all

Members, the council's senior management team and service delivery officer leads.

2. REASONS FOR RECOMMENDATIONS

2.1 As set out above.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 N/A.

4. POST DECISION IMPLEMENTATION

4.1 Council decisions will be minuted and implemented through the Head of Governance. Meeting dates will be updated on the council's website and included in the 2018-19 Member's Diary.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.1.1 The Council's [Corporate Plan 2015-20](#) sets out the council's 5 corporate priorities. Delivery of these priorities is supported by having robust forward planning and transparency regarding scheduled meetings.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 N/A

5.3 Legal and Constitutional References

5.3.1 Council Constitution, Full Council Procedure Rules – requires that Council "Agree the Council Calendar of meetings including for ordinary meetings of the Council".

5.4 Risk Management

5.4.1 None specifically arising from this report.

5.5 Equalities and Diversity

5.5.1 None specifically arising from this report.

5.6 Consultation and Engagement

5.6.1 None specifically arising from this report.

6. BACKGROUND PAPERS

6.1 None.